

## REGISTRATION PROCEDURE AT THE YELLOWBALL.IT SITE

TO THE EXECUTIVE / TRAINER WHO WISH TO REGISTER ONE OR MORE TEAMS OF THEIR OWN COMPANY TO THE 2018 YELLOW BALL WATERPOLO INTERNATIONAL EVENT EDITION, SCHEDULED AT THE FUTURA CLUB ITACA-NAUSICAA RESORT OF ROSSANO CALABRO (CS) FROM 24 TO 30 JUNE 2018

### STEP 1

- 1) Access [www.yellowball.it](http://www.yellowball.it)
- 2) On the homepage, go to the section **ISCRIZIONE SOCIETA'**
- 3) Duly fill in all the fields related to the sections: **SOCIETA', DIRIGENTE RESPONSABILE, ACCESSO AL SITO, ISCRIZIONE**
- 4) Accept the terms and conditions of use and click on the **PROCEDI** button to formalize the request for registration with the YELLOW BALL organization office.
- 5) Once submitted, the request will be taken over by the Yellow Ball organizing secretariat and will remain awaiting confirmation..
- 6) Provide payment of the TEAM REGISTRATION FEE and forward the receipt of payment to the e-mail address [info@yellowball.it](mailto:info@yellowball.it)

The registration fee is € 200,00 (two hundred euros) per each team enrolled. It is headed to WATERPOLO PEOPLE S.S.D. S.R.L., to the following bank account:

- **IBAN - IT29N0711003400000000006473** (from Italy)
- **BIC CODE - ICRAITRRU0** (from abroad)

Reason of payment : **"ISCRIZIONE YELLOWBALL TEAM (CLUB NAME / EVENTUAL TEAM FANTASY NAME) AND (PARTICIPATION CATEGORY)"**

- 7) Once the TEAM REGISTRATION FEE has been paid and the receipt of payment sent to the organizing secretary, you will receive an email (at the address indicated above) with instructions on how to insert the teams

## STEP 2

- 1) Access [www.yellowball.it](http://www.yellowball.it)
- 2) On the homepage enter the section **ACCEDI** typing **USERNAME** (the email provided during registration) and **PASSWORD**: you will have access to the control panel of your club
- 3) In **BACHECA** section you must necessarily attach the file (in PDF or JPEG format) of the receipt of payment of the **TEAM REGISTRATION FEE** to unlock the system and proceed with the compilation of the your team (s) registered
- 4) Once the receipt of payment has been entered, wait for the organizational secretariat to release access to start filling out the various forms
- 5) After having obtained access it is possible to enter the data of the coach, manager and athletes of the team/s registered

## STEP 3

- 1) After entering the section **ACCEDI** of the site [www.yellowball.it](http://www.yellowball.it), typing **USERNAME** and **PASSWORD** the control panel for your company will appear
- 2) IN section **BACHECA** of **PANNELLO DI CONTROLLO** enter, in JPEG format, the **LOGO** of your **CLUB**
- 3) After entering the **LOGO CLUB** you can access the section **SQUADRE E GIOCATORI**
- 4) Depending on how many teams have been registered by the individual company (information provided to the system during the initial registration phase) a section with the words " **ISCRIVI LA TUA SQUADRA** " will appear.
- 5) After clicking on the " **ISCRIVI LA TUA SQUADRA** " section, duly complete all the required fields: **TEAM, DATA FOR BILLING, MANAGER, COACH, REGISTRATION**. After filling in the above fields, accept the terms of the condition and click on the **PROCEDI** key - complete the procedure for all registered teams

**STEP 4**

- 1) After entering the main data for each team registered at YELLOW BALL 2018, it is now time to enter the information of the players belonging to the team. In the CONTROL PANEL related to each single registered team enter the section **GIOCATORI**
- 2) It comes out boxes related to each team member (example: if during the registration phase 13 athletes have been indicated for the WHITE team, when entering athletes data 13 boxes will appear)
- 3) Click on each player box "INSERISCI IL GIOCATORE" to enter the data of each single team member
- 4) Within each player box fill in the required fields: NUMBER OF CAP, NAME, SURNAME, SEX, PLACE OF BIRTH, DATE OF BIRTH, T-SHIRT SIZE, INDICATION OF ANY ALLERGIES OR FOOD INTOLERANCE. After completing the above fields, accept the terms of the condition and click on the PROCEDI key
- 5) In the CONTROL PANEL BOARD for each single registered team, the paying accountant must be uploaded (in PDF or JPEG format) for the payment of the ATHLETE REGISTRATION FEES (single account if the payment is made in a single solution or double accounting if the payment is deferred in two instalments)

The registration fee for each athlete enrolled is € 420,00 (four hundred euros euro) ((only solution or two installment solutions of € 210).). It is headed to WATERPOLO PEOPLE S.S.D. S.R.L., to the following bank account:

- **IBAN - IT29N071100340000000006473** (from Italy)
- **BIC CODE - ICRAITRRU0** (from abroad)

Reason of payment : "**ISCRIZIONE YELLOWBALL TEAM (CLUB NAME / EVENTUAL TEAM FANTASY NAME) AND (PARTICIPATION CATEGORY)**"

**ATTENTION: THE CLUBS WILL NEED TO MAKE A SINGLE BANK TRANSFER RELATIVE TO THE REGISTRATION FEES OF THEIR OWN ATHLETES TO AVOID LOSS**

- 6) Once the data of all the members of each team has been entered and the athletes' payment RECEIPT (s) have been entered, the registration procedure has been completed.

**N.B. At the end of the above mentioned steps, it is advisable to request confirmation to the YELLOW BALL organization secretary in order to verify the correct procedure**